



Phone : 2412-4082

# VIJAYGARH JYOTISH RAY COLLEGE

(Affiliated to The University of Calcutta)

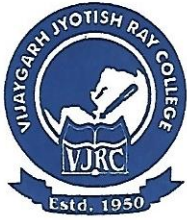
8/2, BEJOYGARH, JADAVUR, KOLKATA - 700 032

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**2021-22**



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Resolutions of the meeting of the Internal Quality Assurance Cell (IQAC) Committee, Vijaygarh Jyotish Ray College on 15.09.2021 (Off line mode)

Dr. Rajyasri neogy, Principal and Chairperson, IQAC, had chaired the meeting

Agenda 1: Generation of Add- on –course

Agenda 2: Organization of Disaster management training for the students in collaboration with Indian Red Cross ( Off Line Mode)

Agenda 3: Arrangement of training program for the students (Off line mode) by women cell

Agenda 4: Arrangement of Development program for Teaching Staff and non-teaching staff

Agenda 5: Celebration of award giving ceremony with memorial award (off line mode)

Agenda 6: Online Radio program

Agenda 7: Online workshop of Yogasastra

Agenda 8: Organization of program with Industrial collaboration

Agenda 9: Organization of interactive workshop on e-waste management (online mode)

Agenda 10: Organization of webinar on Professional Ethics and role of Teacher

Agenda 11: Organization of webinar on “National Education Policy 2020: From the Lens of Inclusion” and on “Understanding of Qualitative and Quantitative Metrics in the evaluation by NAAC”

Agenda 12: Preparation of AQAR-2020-21

Agenda 13: Preparation of Academic and Administrative audit

The minutes of the previous meeting were read and was announced by the House that the program under agenda 1 and 2 of the previous meeting were successfully implemented and continued throughout the year and program under agenda 3 of the previous meeting will be organized very soon.

Agenda 1: Resolved that importance will be given on generation of Add- on –course

Agenda 2: Resolved that Disaster management training for the students in collaboration with Indian Red Cross will be arranged and NCC and IQAC will take initiative to organize this program

Agenda 3: Resolved that the Resin Art training program for the students (Off line Mode) will be arranged from women cell and the Department of Economics

Agenda 4: Resolved that Faculty and Non-teaching staff Development Program will be organized by our College

Agenda 5: Resolved that Celebration of award giving ceremony with memorial award will be organized very soon by the College.

Agenda 6: Resolved that Online Radio program : Radio Kolkata for 360 degree awareness of the stake holders will be arranged by the Department of Journalism and Mass Communication.

Agenda 7: Resolved that online workshop of Yogasastra will be organized

Agenda 8: Resolved that program for Industry visit will be organized (Off line mode)

Agenda 9 :Resolved that this webinar will be organized very soon

Agenda 10: Resolved that this webinar will be organized very soon

Agenda 11: Resolved that this webinar will be organized very soon

Agenda 12 : Resoled that IQAC will take initiative on urgent basis for the preparation of AQAR, 20-21 report.

Agenda 13: Resolved that IQAC will take initiative for Academic and administrative audit and for this audit Dr. M.K. Baidya, Principal of Malda College, Dr. R.P Chakraborty, Principal of K.K. Das College, Dr. N. Munshi and Dr. Jaydeep Sarengi, Principal of New Alipore College will be invited as external Members.

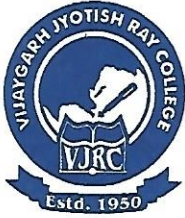
Misc: IQAC team recorded the PhD award of faculty.

The meeting ended with a vote of thanks.

*Prasenjit Das*  
IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32 -

*R. Neogy*

Principal  
Vijaygarh Jyotish Ray College  
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Resolutions of the meeting of the Internal Quality Assurance Cell (IQAC) Committee, Vijaygarh Jyotish Ray College with external academician Members Dr. Manas Kumar Baidya, Principal, Malda College and Dr. RamkrishnaChakraborty, Principal, K.K Das College on 06.12. 2021 (Off line Mode) Dr. Rajyasri neogy, Principal and Chairperson, IQAC, had chaired the meeting

Agenda 1: Discussion of Rules and Regulation of NAAC Evaluation

Agenda 2: Preparation of report for NIRF.

Agenda 3: Preparation of Action- Taken report

The minutes of the previous meeting were read and was announced by the House that program under agenda 1 was successfully implemented and will be continued throughout the year and the program under agenda 2,3,4,5,6,7,8 and 9, 10 and 11 will be organized very soon.

Agenda 1: Rules and regulation of NAAC evaluation were discussed and resolved that different measures will be taken meticulously according to the guide line of NAAC.

Agenda 2 : IQAC cell will take initiative on urgent basis for the preparation of NIRF report.

Agenda 3 : IQAC will present the action taken report on the aspect received from students feed back through various feedback and mentoring form.

The meeting ended with a vote of thanks.

*Prasenjit Das*  
IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32

*R. Neogy*

*Principal*  
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An IQAC meeting was held on 18.02.2022 in the Principal's room from 3 pm

## AGENDA:

1. Initiatives for Green Audit
2. Collecting feedback from all the stakeholders (viz. students, teachers, alumni, guardians, and employers) as well as Student Satisfaction Survey, analyzing the reports thoroughly, and taking various actions based on the analysis
3. Student mentoring
4. Arranging webinars/seminars on important cross-cutting issues in Higher Education Sector
5. FDP/E workshop for teachers on the use of various ICT tools for effective online teaching-learning activities
6. Arranging webinars/seminars on Professional ethics (IPR, plagiarism, etc.) including research methodologies

Resolutions taken were-

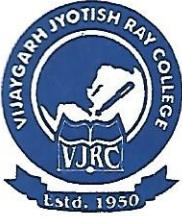
1. Green audit for 2021-22 to be done by a competent concern approved by relevant government authority.
2. Feedback from all the stakeholders and student satisfaction survey be initiated and completed within May, 2022.
3. Student mentoring drive to be undertaken once the university examination is completed.
4. Seminars to be arranged to address NEP 2020.
5. Workshops for teachers on the use of ICT tools for effective teaching-learning activities to be arranged
6. Seminars/webinars on IPR, plagiarism and research methodologies to be arranged.

*Prasenjit Das*

IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32

*R. N. Das*

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Vijaygarh Jyotish Ray College  
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An IQAC meeting was held on 25.03.2022 in the Principal's room from 3 pm

## AGENDA:

1. Gender sensitization programs
2. Initiatives for scientific webinars/seminars/awareness programs on health & nutrition as well as Environment & sustainability
3. Initiatives for e-waste management
4. Preparation of Academic Calendar & work audit calendar
5. Initiatives for outreach programs
6. Better access to the college library through online mode

## Resolutions taken were-

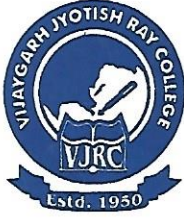
1. Women cell to be asked to arrange a few gender sensitization programs
2. Research & Development Cell to be asked to arrange scientific webinars/seminars/awareness programs on health & nutrition as well as Environment & sustainability
3. Proper disposal of college e-waste through a Government approved agency and arrangement of webinar on e-waste management to be done
4. Preparation and website publication of Academic Calendar & work audit calendar to be initiated before the commencement of next academic session
5. Through NSS and NCC units of the college some social outreach programs to be arranged
6. Upgradation of library e-resources through ILMS to be initiated for better accessibility of teachers and students

*Prasenjit Das*

IQAC Co-ordinator  
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*R. N. Das*

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An IQAC meeting was held on 05.05.2022 in the Principal's room from 2:30 pm

## AGENDA:

1. Motivating the teachers to develop e-content for slowlearners
2. Motivating students to participate in quiz, debate, and poster competitions and to publish in journals
3. Initiatives for memorial awards to meritorious students
4. Observation and celebration of various important days
5. Motivating teachers/departments for writing articles in journals and/or books

## Resolutions taken were-

1. Academic Committee to motivate teachers to prepare e-contents for the students and publish the same in the college website for easy access.
2. Competence building cell be asked to encourage students to participate in quiz, debate, and poster competitions and to publish in journals
3. Fund for memorial awards to meritorious students to be generated through philanthropies by the college teachers and a felicitation ceremony to be organized for such students
4. Offline celebration/observation of days of national importance to be arranged COVID19 situation is gradually improving
5. Research & guidance cell to motivate teachers to publish their articles in journals and books

*Prasenjit Das*

IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32

*R. McCoy*

Principal  
Vijaygarh Jyotish Ray College  
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An IQAC meeting was held on 04.07.2022 in the Principal's room from 2:30 pm

## AGENDA:

1. Academic collaborations including academic linkages and MoUs
2. Grievance redressal system
3. Master class and/or lecture series by competent resource persons
4. Expansion of Wi-Fi coverage and internet bandwidth in the college campus
5. Construction of a rainwater harvesting system in the college campus
6. Augmentation of ICT-enabled teaching-learning and library facilities

Resolutions taken were-

1. A detailed report of previous collaborations including academic linkages and MoUs to be prepared. new collaborations, if possible, to be initiated
2. Grievance redressal cell to be asked to submit a report on the grievances received from the students and other stakeholders if any, and measures taken in this connection
3. Departmental HoDs to be requested to provide a report of master classes and/or lecture series arranged and such new efforts, if possible, to be arranged in the coming academic session
4. Wi-Fi coverage and internet bandwidth be expanded in the college campus to provide easy internet access for academic and official activities
5. In order to promote green practices in the college campus through water conservation, construction of a rainwater harvesting system in the college campus was proposed
6. To augment ICT enabled teaching-learning process and library services in the college as per student feedback analysis, it was suggested to the Principal to initiate the purchase of more computers, projectors, etc. as well as text and reference books. Departmental HoDs to be asked to submit a list of books to be purchased.

*Prasenjit Das*

IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32

*R. Nag*

Principal  
Vijaygarh Jyotish Ray College  
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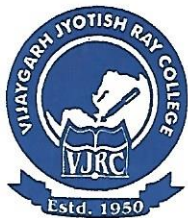
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Plan of action	Outcomes
Initiatives for participation in NIRF	Participated in NIRF 2022
Preparation for Academic and Administrative Audit	Academic and Administrative Audit prepared
Initiatives for Green Audit	Green Audit is done by an authorized external agency
Collecting feedback from all the stakeholders (viz. students, teachers, alumni, guardians, and employers) as well as Student Satisfaction Survey, analyzing the reports thoroughly, and taking various actions based on the analysis	Introduction of 19 add-on/certificate courses in this year and arrangements for internships for the students to enhance their employability
Stronger Student mentoring mechanism to overcome issues related to prolonged lockdown and career	Arrangement of various career counselling, personality development, and motivational programs as well as programs on yoga for the overall wellbeing of the students
Arranging webinars/seminars on important cross-cutting issues in Higher Education Sector	Organization of 3 (three) webinar/ seminar on NEP-2020
FDP/E-workshop for teachers on the use of various ICT tools for effective online teaching-learning activities	A few FDPs/E-workshops were successfully arranged with a good number of participants to address this issue
Arranging webinars/seminars on Professional ethics (IPR, plagiarism etc.) including research methodologies	A few webinars and seminars were arranged successfully to address these issues
Initiatives for gender sensitization programs	A few gender sensitization programs were arranged
Initiatives for scientific webinars/seminars/awareness programs on health & nutrition as well as Environment & sustainability	A few webinars/awareness programs were arranged successfully to address these issues
Initiatives for e-waste management	Proper disposal of college e-waste through a Government approved agency and arrangement of webinar on e-waste management
Preparation of Academic Calendar & work audit calendar	Prepared, published on the college website, and maintained
Initiatives for outreach programs	Arrangement of various outreach programs through NSS and NCC units of the college
Better access to the college library through online mode	Upgradation of library e-resources through ILMS for better accessibility of teachers and students
Motivating students to participate in quiz, debate, and e-poster competitions and to publish in journals	Many students participated in such programs arranged by the college as well as other colleges

*Pradeep Chandra*  
VIJAYGARH JYOTISH RAY COLLEGE

*R. N. Das*  
Principal  
Vijaygarh Jyotish Ray College





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Initiatives for memorial awards to meritorious students	Fund for such awards was generated through philanthropies by the college teachers and a ceremony was organized
Observation and celebration of various important days	Observed and celebrated Independence Day, Republic Day, National Science Day, Earth Day, International Mother language Day, International Women Day, International Yoga Day, World Environment Day, Birthdays of Swami Vivekananda, Rabindranath Tagore, Netaji Subhash Chandra Bose etc. in either online or offline mode
Motivating teachers/departments for writing articles in journals and/or books	Teachers of the college published 53 articles in journals and 80 articles as book chapter in this academic year
Initiatives for academic collaborations including academic linkages and MoUs	71 such collaborations were made in this academic year
Initiatives for an online radio channel of the college for 360° awareness of the stakeholders	Inauguration of Radio Kolkata (Radiokolkata.org) on 02.11.2021
Transparent and robust grievance redressal system	Few grievances of the college students related to the previous university Examination were recorded and these cases were solved with the help of grievance cell
Master class and/or lecture series by competent resource persons to augment teaching-learning process	Many such programs were arranged by the departments for the students
Expansion of Wi-Fi coverage and internet bandwidth in the college campus	Wi-fi coverage expanded and internet bandwidth upgraded to 150 mbps.
Construction of rainwater harvesting system in the college campus	Initiatives taken and work order issued
Purchase of computers, projectors etc. to augment ICT enabled teaching-learning	More than 30 computers and 10 projectors purchased

*Prasenjit Das*

IQAC Co-ordinator  
VIJAYGARH JYOTISH RAY COLLEGE  
KOLKATA 32

*R. Dasg*

Principal

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